

BY-LAWS

THE SEAWAY VALLEY AMATEUR RADIO CLUB (SVARC)

1 - PURPOSE:

THE SEAWAY VALLEY AMATEUR RADIO CLUB (SVARC) IS A NON-PROFIT ORGANIZATION FOR THE PROMOTION OF ALL AMATEUR RADIO ACTIVITIES WITH PARTICULAR EMPHASIS ON PROVIDING EMERGENCY RADIO COMMUNICATIONS IN EASTERN ONTARIO MORE SPECIFICALLY IN THE CORNWALL AREA. *(Passed at the July 6, 1992 meeting)*

2 - BYLAWS AND AMENDMENTS:

2.1 By-law amendments require approval of 50% plus one of the full members, in good standing, of the Club who are present at the meeting at which the amendments are voted on. Notice of proposed by-law amendments shall be tabled at least one Club meeting before they are to be voted on and be included in the Club Bulletin prior to the meeting that is scheduled for discussion and voting these by-law amendments. *(Passed at the July 6, 1992 meeting)*

2.2 Ten members in good standing, including a quorum of elected Executive, are required to be present for a meeting to be held. *(Passed at the July 6, 1992 meeting)*

2.3 In an emergency, a quorum of three of the elected executives may temporarily adopt or amend any by-laws and such adoption or amendment shall take effect immediately, awaiting routine approval at the next regular meeting. If not approved the emergency by-law amendment will automatically be rescinded. *(Passed at the July 6, 1992 meeting)*

3 - MEMBERSHIP:

3.1 Membership shall be open to all persons interested in Amateur Radio and/or Short Wave listening activities and other communication technologies. *(Passed at the July 6, 1992 meeting)*

3.2 To be a member in good standing of the Club, a member's dues must be paid up in full. *(Passed at the July 6, 1992 meeting)*

3.2.1 A full member of the Club shall have a valid amateur operator licence. *(Passed at the September 14, 1992 meeting)*

3.2.2 A full member will have full voting privileges and will be eligible to be elected to the Executive Committee. *(Passed at the September 14, 1992 meeting)*

3.2.3 An associate member is a member that does not have a valid amateur operator licence. *(Passed at the September 14, 1992 meeting)*

3.2.4 An associate member does not have voting privileges, cannot be elected to the Executive Committee, but can be named as a director as per section 4.6 of the present By-Laws. *Passed at the September 14, 1992 meeting)*

3.2.5 The Executive Committee has the authority to nominate honorary members each year. No more than 5 honorary members can be members of the Club, and the Executive Committee shall review the list yearly. The honorary members are exempted from paying Club dues and do not have voting privileges. *(Passed at the July 6, 1992 meeting)*

3.2.6 The Club recognizes the members that have already been elected by the Club as Life Member, and the Club can elect additional Life Members. A Life Member is not subject to the annual Club Dues. *(Passed at the July 6, 1992 meeting)*

3.3 Annual membership dues shall be proposed by the Board of Directors at the Annual General Meeting of the Club and become due and payable no later than 45 days after the start of the Club's fiscal year. *(Passed at the July 6, 1992 meeting)*

3.4 Changes in dues proposed by the Executive are subject to approval by a majority vote of the membership at the Annual General Meeting. First time members only, who join after the middle of the fiscal year, will pay 50% of the annual club membership dues for the on-going year. *(Passed at the July 6, 1992 meeting)*

3.5 Where two or more Club members reside within the same household, one member shall pay the normal membership dues as established under provisions of Para. 3.4. Each additional person shall pay an amount that will be determined as per Para. 3.3. *(Passed at the September 14, 1992 meeting)*

4 – EXECUTIVE COMMITTEE:

4.1 Members of the Executive Committee shall be elected for a two year term. The elections of the new Executive Committee will be the last item on the agenda of the Annual General Meeting, when required. The past president is an "ex-officio" member of the Executive Committee for a period of one year. *(Passed at the July 6, 1992 meeting)*

4.2 The elected positions of the Executive Committee consist of:

PRESIDENT

VICE-PRESIDENT

SECRETARY

TREASURER

or SECRETARY/TREASURER

(Passed at the July 6, 1992 meeting)

4.3 Two months prior to the Annual General Meeting of an election year the President or Vice President and two Club members, appointed by the membership, shall form a nomination committee. The slate of officers, proposed by the nomination committee, together with candidates nominated from the floor will be presented to the membership present during the regular October meeting. The nominees shall confirm in writing their acceptance to the nomination to one or more position. This acceptance to be submitted to the Secretary before the elections. *(Passed at the July 6, 1992 meeting)*

4.4 Elections will be held at the Annual General Meeting and the new Executive Committee will take charge immediately after the close of the Annual General meeting. *(Passed at the July 6, 1992 meeting)*

4.5 Executive Committee meetings shall be held as required at the call of the President. An Executive Committee meeting requires a quorum of three elected members. *(Passed at the July 6, 1992 meeting)*

4.6 The elected Executive Committee may appoint a maximum of three other club members as directors for specific tasks, programs, etc. These appointed directors will be part of the Executive Committee. Such appointments shall automatically cease with the conclusion of the Executive Committee's term of office or when the need for that task or program is fulfilled, whichever comes first. *(Passed at the July 6, 1992 meeting)*

5 – DUTIES OF EXECUTIVE:

5.1 President – Shall chair all Executive and regular Club meetings and cast the deciding vote in any vote ending in a tie. *(Passed at the July 6, 1992 meeting)*

5.2 Vice-President – Shall assume the President's duties when required. *(Passed at the July 6, 1992 meeting)*

5.3 Secretary – Shall maintain minutes of the corporation, Executive Committee and regular meetings; record votes; maintain the membership list and process Club correspondence. The Secretary will also hold and properly maintain the Club files and list of capital assets. *(Passed at the July 6, 1992 meeting)*

5.4 Treasurer – Shall maintain the Club's bank account, issue cheques, collect dues and shall notify the Secretary with respect to the status of members' annual dues. The Treasurer shall present a brief financial report to the membership at each monthly meeting. *(Passed at the July 6, 1992 meeting)*

5.5 Past-President – Shall provide continuity and counsel on all club activities as a member of the Executive. *(Passed at the July 6, 1992 meeting)*

6 - SIGNING AUTHORITY:

6.1 Any two elected members of the Executive Committee will be required to sign any document on behalf of the Club. *(Passed at the July 6, 1992 meeting)*

7 - EMERGENCY COMMUNICATIONS:

7.1 The elected Executive Committee shall appoint a Net Manager to maintain liaison with the emergency services. The Net Manager will be an appointed Director as specified in article 4.6 of the present by-laws. *(Passed at the September 14, 1992 meeting)*

7.2 The SVARC net shall meet on a regular basis, using repeater VE3SVC unless otherwise directed by the Net Manager. *(Passed at the July 6, 1992 meeting)*

8 - CLUB MEETINGS:

8.1 A regular Club meeting shall normally be held monthly at a location and time announced by the Executive. *(Passed at the July 6, 1992 meeting)*

8.2 Any proposals made at a Club meeting shall require the approval of 50% plus one of those members present in order for the proposals to be adopted. *(Passed at the July 6, 1992 meeting)*

9 - MAILING ADDRESS:

9.1 The club's mailing address shall be:

The Seaway Valley Amateur Radio Club Inc,
P.O. Box 462
Cornwall, Ontario,
K6H 5T2.